



**TULLY LAW GROUP**

ELDER CARE AND ESTATE PLANNING

HONOR & PROTECT

## **Confidential Client Planning Information**

*These questions pertain to the person(s) for whom we are planning. Please do your best to complete it but don't worry if you don't have all of the requested information.*

*Please bring it with you to our meeting and call if you need any help.*

*Thank you!*

**532 Broadhollow Road, Ste. 123  
Melville, NY 11747**

**154 Main Street  
Northport, NY 11768**

**700 Old Country Road, Ste. 2  
Riverhead, NY 11901**

**(631) 424-2800**

**[www.tullyelderlaw.com](http://www.tullyelderlaw.com)**

# Personal Information

Name of Husband/Father/Single Male/Spouse: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Age: \_\_\_\_\_

US Citizen: Yes No US Veteran: Yes No Dates of Service: \_\_\_\_\_

Social Security No. : (only if requested by attorney) \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell/Work Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Name of Wife/Mother/Single Female/Spouse: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Age: \_\_\_\_\_

US Citizen: Yes No US Veteran: Yes No Dates of Service: \_\_\_\_\_

Social Security Number: (only if requested by attorney) \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell/Work Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Are you married? Yes No Is this a second marriage? Yes No

Are you widowed? Yes No Date of Death: \_\_\_\_\_ State: \_\_\_\_\_

Are you currently divorced and single? Yes No Year of Final Divorce: \_\_\_\_\_

## Children

Do you have Children? Yes No How Many? \_\_\_\_\_

Are any children from a previous marriage? Yes No

Are any children formally adopted? Yes No

Are any step-children (not adopted)?                      Yes                      No

Has a child predeceased you?                      Yes                      No

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Was he/she married?    Yes      No                      Did he/she have children:      Yes      No  
**Child # 1**      Name: \_\_\_\_\_ Age: \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell/Work Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Married?    Yes      No                      Divorced?    Yes      No                      Children?    Yes      No

**Child # 2**      Name: \_\_\_\_\_ Age: \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell/Work Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Married?    Yes      No                      Divorced?    Yes      No                      Children?    Yes      No

**Child # 3**      Name: \_\_\_\_\_ Age: \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell/Work Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Married?    Yes      No                      Divorced?    Yes      No                      Children?    Yes      No

**Child # 4**      Name: \_\_\_\_\_ Age: \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell/Work Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Married?    Yes      No                      Divorced?    Yes      No                      Children?    Yes      No

Do you have Grandchildren?                      Yes      No                      How Many? \_\_\_\_\_

Do any of your children or grandchildren have any special needs or disabilities? Yes      No

Are any of your children or grandchildren receiving government benefits?                      Yes      No

Do any of your children or grandchildren have any financial or personal issues (poor marriage, creditors, addictions, gambling, etc.)?                      Yes      No

## Health

Do you have any health related issues?    If yes, please list the issues/diagnoses:

**Husband/Father/Single Male/Spouse:** \_\_\_\_\_

\_\_\_\_\_

Primary Physician Name: \_\_\_\_\_

**Wife/Mother/Single Female/Spouse:** \_\_\_\_\_

\_\_\_\_\_

Primary Physician Name: \_\_\_\_\_

Are there any problems with memory or understanding, overall capacity?

Husband/Father/Individual Male/Spouse:                      Yes      No

Wife/Mother/Individual Female/Spouse:                      Yes      No

Is one spouse/parent in a HOSPITAL now or in the recent past?                      Yes      No  
When and Why? \_\_\_\_\_

\_\_\_\_\_

Is one spouse/parent in a REHAB or NURSING HOME now or in the recent past?    Yes      No  
When and Why? \_\_\_\_\_

\_\_\_\_\_

Do you require assistance with the Activities of Daily Living?

	Husband/Father/Single Male/Spouse:	Wife/Mother/Single Female/Spouse:
Bathing	Yes      No	Yes      No

Dressing	Yes      No	Yes      No
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Transferring from bed/ chair	Yes	No	Yes	No
Walking	Yes	No	Yes	No
Eating	Yes	No	Yes	No
Toileting	Yes	No	Yes	No
Grooming	Yes	No	Yes	No
Taking medication	Yes	No	Yes	No
If you are a US Veteran, do you have a documented disability from service?	Yes	No	Yes	No

## Financial

### Real Estate

#### Primary Residence - If Owned

Do you own the Residence listed as your address in Section 1:    Yes                      No

Owner(s) on Deed: \_\_\_\_\_

Fair Market Value (FMV):\$ \_\_\_\_\_                      Mortgage Balance: \$ \_\_\_\_\_

Did you purchase this home?                      Yes                      No

Purchase Price: \_\_\_\_\_                      Year Purchased: \_\_\_\_\_

Have you made capital improvements to this home?                      Yes                      No

Do you own other Real Estate in New York?                      Yes                      No

Address: \_\_\_\_\_

Owners: \_\_\_\_\_

Mortgage    Yes                      No                      Balance: \$ \_\_\_\_\_

Purchase Price: \_\_\_\_\_                      Year Purchased: \_\_\_\_\_

Fair Market Value (FMV):\$ \_\_\_\_\_

Do you own other Real Estate outside of New York?                      Yes                      No

Address: \_\_\_\_\_

Owners: \_\_\_\_\_

Mortgage      Yes                  No                  Balance: \$ \_\_\_\_\_

Purchase Price: \_\_\_\_\_                  Year Purchased: \_\_\_\_\_

Fair Market Value (FMV):\$ \_\_\_\_\_

**Primary Residence – If You Rent**

Monthly Rent \$ \_\_\_\_\_                  Inclusive of Utilities?      Yes                  No

**Bank Accounts**

1.      Bank: \_\_\_\_\_                  Type of Account: \_\_\_\_\_

Owner(s): \_\_\_\_\_                  Balance: \$ \_\_\_\_\_

2.      Bank: \_\_\_\_\_                  Type of Account: \_\_\_\_\_

Owner(s): \_\_\_\_\_                  Balance: \$ \_\_\_\_\_

3.      Bank: \_\_\_\_\_                  Type of Account: \_\_\_\_\_

Owner(s): \_\_\_\_\_                  Balance: \$ \_\_\_\_\_

4.      Bank: \_\_\_\_\_                  Type of Account: \_\_\_\_\_

Owner(s): \_\_\_\_\_                  Balance: \$ \_\_\_\_\_

Do you have a safe deposit box?      Yes                  No

Owner: \_\_\_\_\_                  Bank: \_\_\_\_\_

**Investments** (stocks, bonds, mutual funds)

1.      Company: \_\_\_\_\_                  Type of Account: \_\_\_\_\_

Owner(s): \_\_\_\_\_ Beneficiary: \_\_\_\_\_

Balance: \$ \_\_\_\_\_

2. Company: \_\_\_\_\_ Type of Account: \_\_\_\_\_

Owner(s): \_\_\_\_\_ Beneficiary: \_\_\_\_\_

Balance: \$ \_\_\_\_\_

3. Company: \_\_\_\_\_ Type of Account: \_\_\_\_\_

Owner(s): \_\_\_\_\_ Beneficiary: \_\_\_\_\_

Balance: \$ \_\_\_\_\_

4. Company: \_\_\_\_\_ Type of Account: \_\_\_\_\_

Owner(s): \_\_\_\_\_ Beneficiary: \_\_\_\_\_

Balance: \$ \_\_\_\_\_

### **Retirement Accounts** (IRA's, 401k's, 403b's, TSA's)

1. Company: \_\_\_\_\_ Owner(s):  
\_\_\_\_\_

Type of Account: \_\_\_\_\_ Beneficiary: \_\_\_\_\_ Balance: \$ \_\_\_\_\_

2. Company: \_\_\_\_\_ Owner(s):  
\_\_\_\_\_

Type of Account: \_\_\_\_\_ Beneficiary: \_\_\_\_\_ Balance: \$ \_\_\_\_\_

3. Company: \_\_\_\_\_ Owner(s):  
\_\_\_\_\_

Type of Account: \_\_\_\_\_ Beneficiary: \_\_\_\_\_ Balance: \$ \_\_\_\_\_

### **Education / Minor's Accounts** (529's, UGMA/UTMA,etc.)

1. Company: \_\_\_\_\_ Type of Account: \_\_\_\_\_

Beneficiary: \_\_\_\_\_ Balance: \$ \_\_\_\_\_

2. Company: \_\_\_\_\_ Type of Account: \_\_\_\_\_

Beneficiary: \_\_\_\_\_ Balance: \$ \_\_\_\_\_

3. Company: \_\_\_\_\_ Type of Account: \_\_\_\_\_

Beneficiary: \_\_\_\_\_ Balance: \$ \_\_\_\_\_

### Life Insurance

1. Company: \_\_\_\_\_ Owner(s): \_\_\_\_\_

Whole or Term: \_\_\_\_\_ Beneficiary: \_\_\_\_\_

Cash Value: \$ \_\_\_\_\_ Death Benefit: \$ \_\_\_\_\_

2. Company: \_\_\_\_\_ Owner(s): \_\_\_\_\_

Whole or Term: \_\_\_\_\_ Beneficiary: \_\_\_\_\_

Cash Value: \$ \_\_\_\_\_ Death Benefit: \$ \_\_\_\_\_

3. Company: \_\_\_\_\_ Owner(s): \_\_\_\_\_

Whole or Term: \_\_\_\_\_ Beneficiary: \_\_\_\_\_

Cash Value: \$ \_\_\_\_\_ Death Benefit: \$ \_\_\_\_\_

### Non-Qualified Annuities

1. Company: \_\_\_\_\_ Owner(s): \_\_\_\_\_

\_\_\_\_\_

Deferred or Immediate: \_\_\_\_\_ Beneficiary: \_\_\_\_\_ Balance: \$ \_\_\_\_\_

2. Company: \_\_\_\_\_ Owner(s): \_\_\_\_\_

\_\_\_\_\_

Deferred or Immediate: \_\_\_\_\_ Beneficiary: \_\_\_\_\_ Balance: \$ \_\_\_\_\_



Do you have Pre-Paid funeral arrangements?	Yes	No
Is it Irrevocable or Revocable?	Irrevocable	Revocable
Do you have burial plots?	Yes	No

**Business Assets**

Do you own an interest in a business?	Yes	No
Is it a family business?	Yes	No
Are there any Partners?	Yes	No

If Yes, who? \_\_\_\_\_

What type of entity is it?    Sole Proprietorship    C Corp.    S Corp.    LLP/LLC

Does the business entity own assets? \_\_\_\_\_

If Yes, what: \_\_\_\_\_

Are there any business agreements? \_\_\_\_\_

Are there any Gross Sales? \_\_\_\_\_    Estimate Net Annual Sales? \_\_\_\_\_

Is there a CPA for this business, if so, who? \_\_\_\_\_

**Miscellaneous Property**

Do you have items of significant value? jewelry, antiques, art, collections:    Yes    No

**Debts**

Is any money owed to you?	Yes	No
Do you have debt besides the mortgage(s) on your home?	Yes	No

**Income**

Who (Self/Husband/Wife/Spouse)	Type (Soc. Sec./Pension/RMD's etc)	Monthly/Amount
1. _____	_____	\$ _____

- 2. \_\_\_\_\_ \$ \_\_\_\_\_
- 3. \_\_\_\_\_ \$ \_\_\_\_\_
- 4. \_\_\_\_\_ \$ \_\_\_\_\_
- 5. \_\_\_\_\_ \$ \_\_\_\_\_

If a Pension and are married, are there any survivor benefits for your spouse?      Yes      No

Do you receive any payments from the Government?      Yes      No

### Long Term Care Insurance

Do you have Long Term Care Insurance?      Yes      No  
*Please provide copy of policy for review.*

### Gifting

Have you gifted any money over the last 5 years?      Yes      No

### Health Insurance

Do you have private "employer" health insurance?      Yes      No

Do you have health benefits through a former employer?      Yes      No

Do you have Medicare A?      Yes      No

Do you have Medicare B?      Yes      No

Do you have Medicare Advantage C?      Yes      No

Do you have Medicare Prescription D?      Yes      No

Do you have New York EPIC?      Yes      No

Do you have Medicaid?      Yes      No

Do you have a Medicare Supplemental Policy?      Yes      No

If yes, which Plan (A – N)? \_\_\_\_\_

### Other Involved Parties

Name: \_\_\_\_\_ Relation: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Name: \_\_\_\_\_ Relation: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Name: \_\_\_\_\_ Relation: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

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Address: \_\_\_\_\_

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Email: \_\_\_\_\_

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Phone: \_\_\_\_\_

Email: \_\_\_\_\_